

Rachel Jones

LICENSES & CERTIFICATIONS

IICRC Certified - Water Damage Restoration, Fire & Smoke Damage Restoration, and Odor Control

OSHA 10 Hour Outreach Training for the Construction Industry

Xactimate Level 2 Certification

Xactimate Level 2 Certification demonstrates advanced proficiency in using the software to create detailed estimates and manage complex claims.

EDUCATION

Texas A&M University | Texas, USA

Bachelor of Science Degree, Interdisciplinary Studies

Eastern University | Pennsylvania, USA

Master of Science Degree, Data Science

EXPERIENCE

Senior Consultant | Pete Fowler Construction Services, Inc. 2025 – Present

Pete Fowler Construction Consultants is a construction contracting, construction management and consulting firm. Specific services include general construction contracting, construction management / owner's representative, construction cost estimating, construction defect assessment and repairs, construction and post-construction inspections, construction issue analysis, report development and repair recommendations and expert witness testimony.

Technical Consultant | Pete Fowler Construction Services, Inc. 2024 - 2025

In her role as a technical consultant at Pete Fowler Construction, Rachel provided expertise in assessing and testing building performance, reviewing extensive project documentation, recommending repairs, estimating project costs, managing the bidding process, and offering professional opinions that help drive projects to successful completion.

Technical Analyst | Pete Fowler Construction Services, Inc. 2024 – 2024

In her role as a technical analyst at Pete Fowler Construction, Rachel assisted technical consultants and technical experts in systematically creating and presenting the fastest and most cost-effective solutions to building problems.

Independent Contractor | Stylecraft Builders, Inc. 2023 - 2024

Conducted detailed audits of construction takeoffs and contributed to specialized projects, leveraging analytical expertise to ensure accuracy and support critical decision-making processes.

Estimating Manager | Stylecraft Builders, Inc. 2021 - 2023

Mentored and trained junior team members in construction estimating. Designed Excel-based calculators that significantly decreased takeoff time while improving accuracy and documentation. Analyzed variance reports to optimize software data and ensure precise budgets. Maintained company estimating files, floor plan takeoffs, and option pricing. Managed key initiatives, including office renovations and the oversight of an employee training program.

Construction Estimator | Stylecraft Builders, Inc. 2018 - 2021

Managed and maintained the estimating software database for all floor plans, ensuring accuracy and usability. Audited and approved purchase orders, serving as a primary point of contact for purchase order inquiries.

Executive Assistant | Stylecraft Builders, Inc. 2015 - 2018

Served as assistant to the CEO, managing calendar scheduling, meetings, and overseeing monthly financials for personal and investment property accounts. Managed leasing operations and property maintenance for the CEO's portfolio of rental properties. Collaborated with internal and external teams to plan and execute events, marketing campaigns, and various other projects.

SUBJECT MATTER EXPERTISE

- Allocation of Responsibility
- Building Codes & Standards
- Building Performance Evaluation
- Construction Cost Estimating & Budgeting
- Construction Defects, Claims & Quality
- Cost Analysis
- Document Analysis
- Project Management
- Property Condition Assessments
- Remodeling (Commercial and Residential)
- Restoration
- Schedule Delay Analysis
- Scope of Repair
- Team Leadership
- Technical Report Writing

